ONLINE MEETING GUIDE

AGM at 11.00 am (AEST)
Tuesday 25 November 2025

SUGAR RESEARCH AUSTRALIA LIMITED (**SRA**)
ABN 16 163 670 068

Attending the meeting virtually

Those attending online will be able to view a live webcast of the meeting. Members and Proxyholders can ask questions and submit votes in real time.

To participate online, visit meetings.lumiconnect.com/300-351-923-321 on your smartphone, tablet or computer.

You will need the latest versions of Chrome, Safari, Edge or Firefox. Please ensure your browser is compatible.

Scan to join the meeting

To log in, you may require the following information:

Meeting ID
300-351-923-321

Member
- Username
  (As listed in your AGM invite)
- Password (Surname)

Appointed Proxies
To receive your unique username and password, please contact the Company Secretary at: members@sugarresearch.com.au or (07) 3331 3333

User names:
You can find your username in your AGM invite. If we have your email on file, your username is your email address. If not, your username is your Member Number (starting with 'M' or 'G').

Password rules:

1. Single word surnames like Smith stay exactly the same: Smith
2. Surnames with hyphens and apostrophes remove the hyphen or apostrophe: OConnor or SmithBrown
3. Surnames with a space remove the space: DiSmith

*Representatives of multiple Members
Member Representatives who represent multiple Members will only be able to log in as one Member (using the email address or Member number we included on the Notice we sent you). The other memberships represented by that Member Representative will be tied to that Member number. So, for example, a Member Representative who represents three Members will have three votes. If any Member Representative represents more than one Member and those Members wish to vote differently, that Member Representative should contact the Company Secretary of SRA, at: members@sugarresearch.com.au or (07) 3331 3333.

Registering for the meeting

1. To participate in the meeting, follow the direct link at the top of the page. Alternatively, visit

meetings.lumiconnect.com and enter the unique 12-digit Meeting ID, provided above.

LUMI GLOBAL

Meeting ID

Join Meeting

2. To proceed into the meeting, you will need to read and accept the Terms and Conditions and select if you are a Member/Proxy or a Guest. Note that only Members and Proxies can vote and ask questions in the meeting.
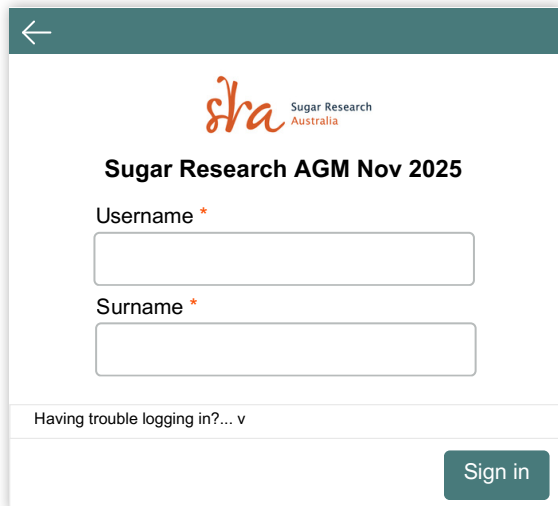
Sugar Research Australia

Sugar Research AGM Nov 2025

Member or Proxy | Guest

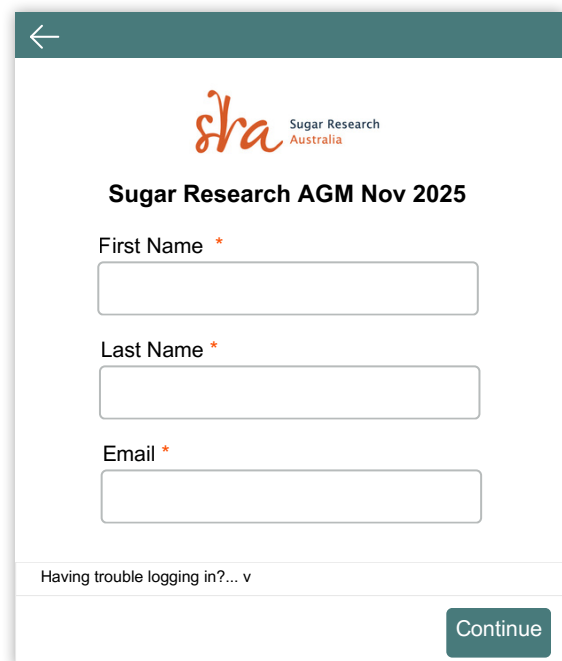Having trouble logging in?... v

Registering for the meeting

3. **To register as a Member,** enter your username, as listed in your AGM invite, and surname and press Sign in.

To register as a Proxyholder, you will need your unique username and password as provided by SRA. In the 'Username' field enter your username and in the 'Surname' field enter your password and press Sign in.

To register as a Guest, enter your name and other requested details and press Continue.

Watching the meeting

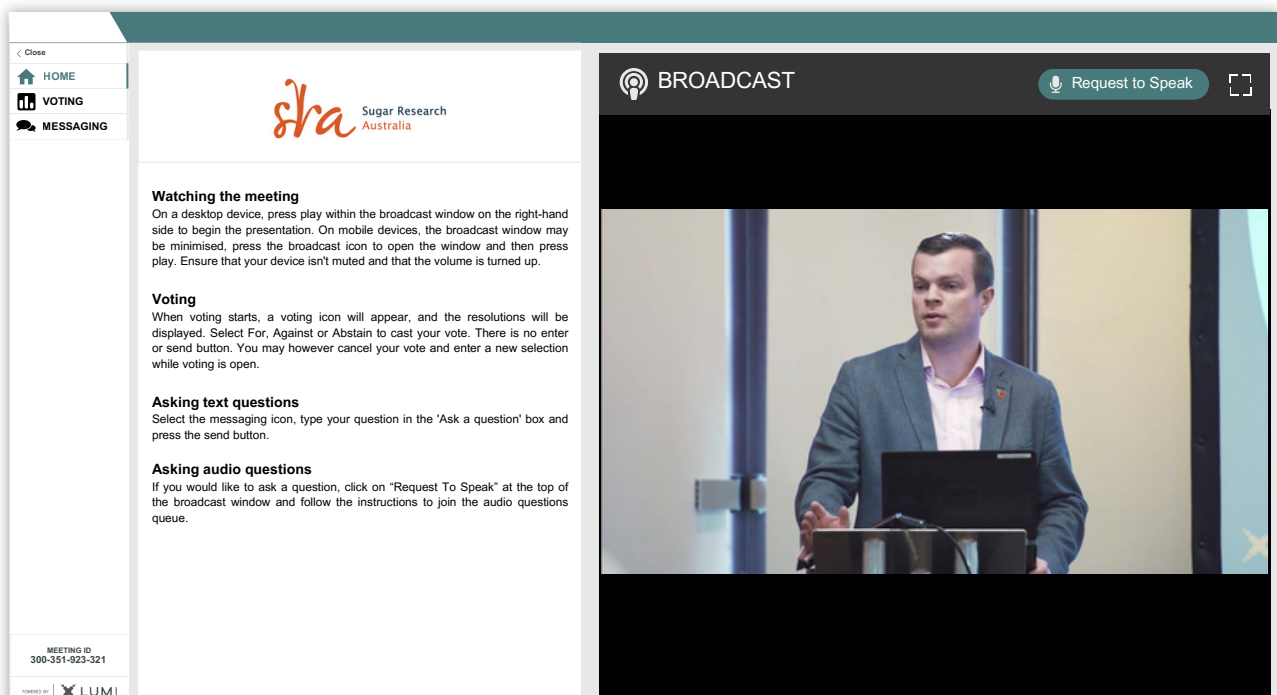**4.** On a desktop/laptop device, you will see the home tab on the left, which displays the meeting title and instructions. The webcast will appear automatically on the right. Press play and ensure your device is not muted.

You can watch the webcast full screen, by selecting the full screen icon.

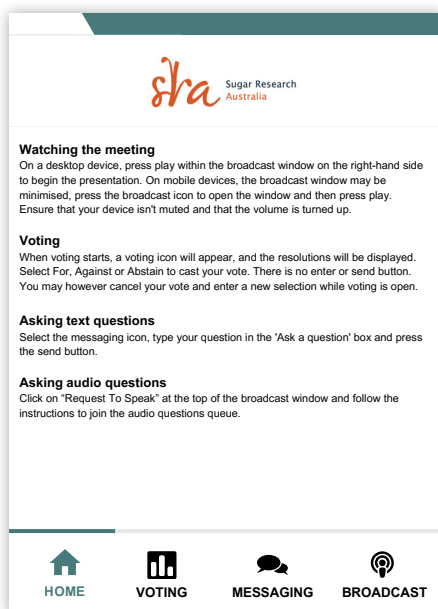To reduce the webcast to its original size, select the minimise icon.

5. On a mobile device, select the Broadcast icon at the bottom of the screen to open the webcast. Press play and ensure your device is not muted.

During the meeting, mobile users can minimise the webcast at any time by selecting one of the other icons in the menu bar.
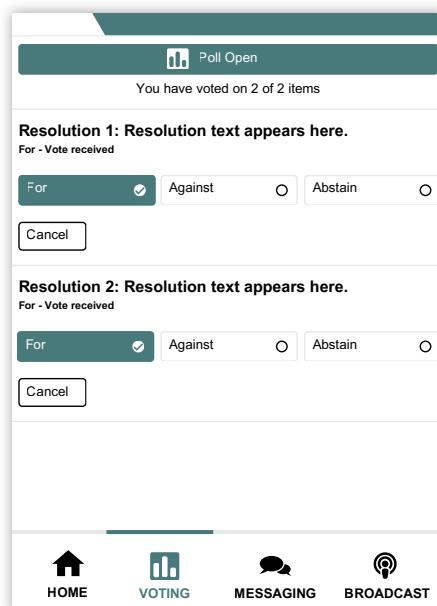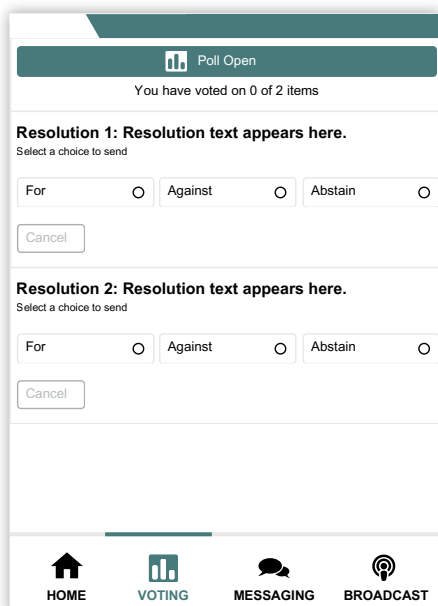
You will still be able to hear the meeting while the broadcast is minimised. Selecting the Broadcast icon again will reopen the webcast.

Watching the meeting
On a desktop device, press play within the broadcast window on the right-hand side to begin the presentation. On mobile devices, the broadcast window may be minimised, press the broadcast icon to open the window and then press play. Ensure that your device isn't muted and that the volume is turned up.

Voting
When voting starts, a voting icon will appear, and the resolutions will be displayed. Select For, Against or Abstain to cast your vote. There is no enter or send button. You may however cancel your vote and enter a new selection while voting is open.

Asking text questions
Select the messaging icon, type your question in the 'Ask a question' box and press the send button.

Asking audio questions
Click on "Request To Speak" at the top of the broadcast window and follow the instructions to join the audio questions queue.

Voting

6. When the Chair declares the poll open:
- A voting icon will appear on screen and the meeting resolutions will be displayed.
- To vote, select one of the voting options. Your response will be highlighted.
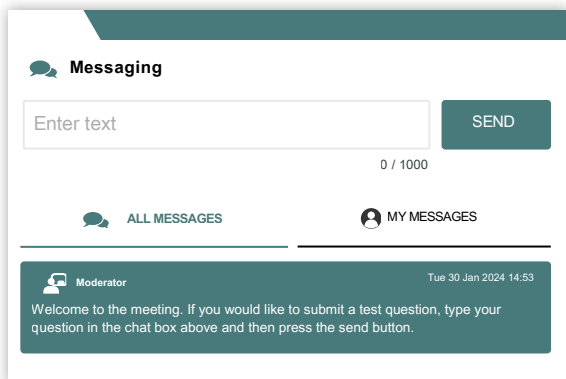- To change your vote, simply select a different option to override.

There is no need to press a submit or send button. Your vote is automatically counted. Votes may be changed up to the time the Chair closes the poll.
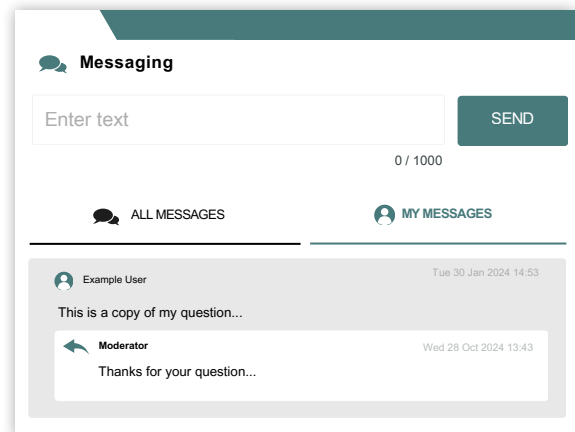
Text Questions

7. To ask a written question, tap on the messaging icon 💬, type your question in the box at the top of the screen and press the send button SEND .

Confirmation that your message has been received will appear.

💬 **Messaging**

| Enter text | SEND |

0 / 1000

💬 ALL MESSAGES   👤 MY MESSAGES

👥 Moderator   Tue 30 Jan 2024 14:53

Welcome to the meeting. If you would like to submit a test question, type your question in the chat box above and then press the send button.
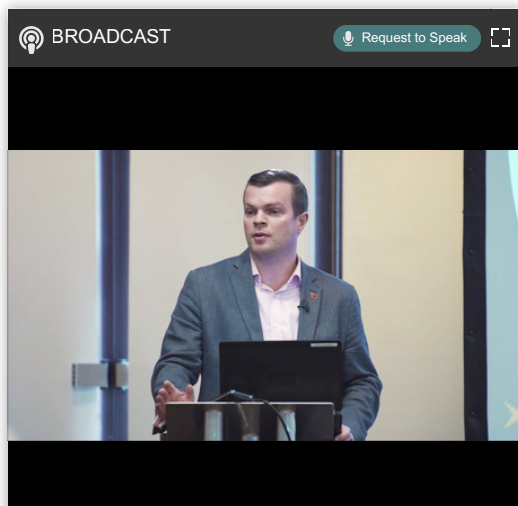
8. Questions sent via the Lumi platform may be moderated before being sent to the Chair. This is to avoid repetition and remove any inappropriate language.

A copy of your sent questions, along with any written responses, can be viewed by selecting "MY MESSAGES".
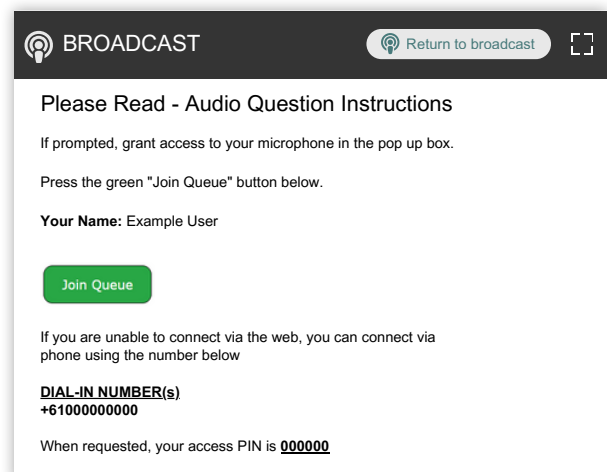
💬 **Messaging**

| Enter text | SEND |

0 / 1000

💬 ALL MESSAGES   👤 MY MESSAGES

👤 Example User   Tue 30 Jan 2024 14:53

This is a copy of my question...

↩ Moderator   Wed 28 Oct 2024 13:43

Thanks for your question...

Audio Questions

9. If you would like to ask a verbal question, click the 'Request to Speak' button at the top right corner of the broadcast window.

📡 BROADCAST   🎤 Request to Speak   ⛶

10. The audio questions interface will now display. Confirm your details, click 'Submit Request' and follow the instructions on screen to connect.

You will hear the meeting while you wait to ask your question.

📡 BROADCAST   📡 Return to broadcast   ⛶

Please Read - Audio Question Instructions

If prompted, grant access to your microphone in the pop up box.

Press the green "Join Queue" button below.

Your Name: Example User

Join Queue

If you are unable to connect via the web, you can connect via phone using the number below

DIAL-IN NUMBER(s)
+61000000000

When requested, your access PIN is **000000**

Need Help?

If you require any help using this system prior to or during the Meeting, please call +612 8075 0100 so we can assist you.