

## Statement of the Role of Delegates

### Mandate

SRA's Constitution provides for the nomination and election of Group G and Group M Delegates (Rules 13.1 and 13.2 respectively).

Schedule 1 states that the SRA Board should develop, in consultation with the industry and wider stakeholders, a clear statement of the role and expectations of Delegates. In addition, Rule 13.5(d) states the Board will, from time to time, provide guidance on the role and expectations of Delegates.

### Role of Delegates

Delegates have the potential to add significant value to SRA, both in terms of providing insight regarding SRA's strategic and operational activities, as well as acting as a conduit between SRA and its Members.

The role of a Delegate is pivotal to the membership related governance processes of SRA. SRA Delegates serve as an important communications link between SRA and Members.

The primary role of Delegates, as prescribed under Rule 13.6 of SRA's Constitution, is to attend Delegates meetings, as scheduled by SRA, for the purposes of:

- considering matters relating to Performance Reviews and the Sugarcane Levy; and
- voting to elect SRA's Director Selection Committee members.

Delegates are also expected to foster a positive and useful two-way relationship between Members and SRA. To fulfil this role, SRA Delegates are expected to make themselves readily accessible to individual Members and SRA.

The Delegate is a direct contact for individual SRA Members to communicate with and contribute to matters relating to:

- SRA Performance Reviews and the Sugarcane Levy;
- election of SRA's Director Selection Committee members;
- provision of insight and feedback on industry drivers, challenges, opportunities and research, development and extension (RD&E) priorities; and
- promotion of SRA membership and recruitment of new Members.

The role provides a great opportunity for industry participants to become more involved with SRA and the industry as a whole. The role will suit industry participants with a passion and vision for RD&E.

## Responsibilities of Delegates

1. Attend meetings of Delegates (at least once a year) to consider and/or vote on matters including, but not limited to:
  - SRA Performance Reviews and the Sugarcane Levy;
  - election of Director Selection Committee members;
  - Membership and Delegate related governance issues;
  - Finance and Levy Submission updates;
  - industry drivers and insights;
  - RD&E priorities; and
  - RD&E focus areas and activities.
2. SRA performance evaluation.
3. Identify Member issues by actively soliciting feedback throughout the year and openly express Members' viewpoints and ideas at Delegate meetings.
4. Report on Delegates' meetings to Members.
5. Relate Members' views, concerns and/or suggestions, particularly those related to implementation of RD&E priorities, to SRA's Board and/or Executive Management, as required.
6. Communicate and disseminate SRA related information to Members, as requested.
7. Promote SRA membership and actively recruit Members.
8. Review and provide recommendations on industry related reports, as requested.
9. Participate in industry surveys, as requested.

## Qualifications

1. Only a natural person may be a Delegate.
2. A Group G Delegate may serve a maximum of two terms or nine years.
3. A Delegate is not a Director, separate class of Member or staff of SRA.
4. Delegates may not attend or vote at General Meetings of SRA (unless they do so capacity as a Member Representative).

## Costs

1. Delegates are not remunerated.
2. Delegates will be reimbursed for all costs reasonably incurred in connection with discharging their role as a Delegate (including economy class travel and standard accommodation required to attend meetings), upon production of a receipt or other satisfactory evidence to the Company Secretary.
3. In the event of a dispute as to whether a Delegate's claimed costs are reasonable and the evidence provided is satisfactory, the determination of the Board is conclusive.
4. Alternatively, SRA may make arrangements and payments on behalf of Delegates.

## Compliance

1. Delegates must comply with SRA's Code of Conduct for Office Holders and Declaration of Interests Policy.